



Serial No -----

KENYA FOREST SERVICE

PRIVATE FOREST REGISTRATION APPLICATION FORM

This form is free and not for sale

To be filled by the private forest owner

PART I: Personal Details

Name-----ID/No.-----

Postal Address-----Tel No-----

Email Address-----

Conservancy----- Zone-----

District----- Division----- Location-----
-----Sub Location-----

PART II: Information about the forest

Name of the Forest -----

Farm /Block Number-----

Size of the Forest (acres/Hectares) -----

Ownership of the forest-----

Land ownership {Title deed, allotment letter, lease agreement, concession agreement (Tick and attach prove copy)}-----

Type of forest (Natural or established) -----

Objective for the forest (fuel wood, timber, poles, conservation) others specify -----

Provide the following for the forest species

Species	Area	Age	Spacing	Establishment	Management practice	Current use

Management plan in place Yes----- No-----

Management records in place tick, (management plan, foresters prescription, action taken, Nursery, forest occurrence, sales etc)

Plan for the forest after the ten year period-----

This information provided is true to the best of my knowledge:

Applicant's signature-----Date-----

PART IV: Recommendations:

I. Forester-----

Name-----Sign-----Date-----

II. Zonal Manager-----

Name-----Sign-----
 -----Date-----

III. Forest conservation committee-----

Secretary-----

 -----Sign-----
 -----Date-----

Chairman-----

-----Sign-----
-----Date-----

PART V: Director’s comment

Approved/Not approved-----

Name-----Sign-----Date-----

Conditions for registration

1. Minimum size of the forest must be 0.1 ha (0.25 acres)
2. There must be clear land ownership supported by documentations.
3. The owner should have clear objective(s) for establishing the forest.
4. Willingness to undertake recommended technical management practices.
5. Stocking level for plantations must be at least 75% (480 trees per acre for high potential areas and 330 trees per acre for low potential areas).

For Natural Forest, there should be a commitment to conserve the forest sustainably.

6. There must be a management plan that guides the development of the forest.
7. There must be management records in place i.e. Private forest management record, Forest officer’s prescription (instructions) record, Action taken record, Plantation occurrence record, Nursery record (if any), Sales record etc
8. The owner must be committed to retain the land under forest use for at least ten years and provide a future plan of the forest after then.

NB: For further clarification, please contact Deputy Director Extension Services through: - 020 2020285, 020 2014663 or Email: fesd@kenyaforestservice.org